



Philip Lee provide **exceptional** service . . . Central to this are their **superb** relationship management skills and understanding of their client's needs and business.

LEGAL 500, 2020

### We have a leading corporate practice, advising clients ranging from high potential early stage ventures to market leading global multinationals.

Incorporating a company in Ireland is relatively simple and quick. A new company can be incorporated in c. 1 week from date of lodgement of the incorporation papers (though we can also incorporate a shelf company for you in a matter of hours). We offer a package for incorporation of a company which includes:

- New constitution;
- Incorporation board minutes;
- Memorandum of subscribers;
- Main statutory registers created;
- CRO forms filed and;
- Company seal.


We also offer an annual company secretarial package to take care of all your ongoing filing and compliance matters, including but not limited to:

- Named company secretary, if required;
- Taking care of administrative company secretarial matters - changes in directors and/or registered office; straight forward share allotments (provided they are not part of a larger transaction); and general company secretarial advices;
- Keeping you up to date on Irish Company Law changes;
- Resignation letters drafted for outgoing directors/secretaries if and when needed;
- CRO forms drafted and filings made in relation to the above (doesn't include CRO filing fee);
- Registered Office and mail forwarding, if required;
- Statutory AGM pack;
- Register of Beneficial Ownership filing;
- Maintenance of main Company Registers;
- Housing of the Company seal; and
- B1 annual return filing (the Company's accounts must be done by your accountant).



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